

# Public Document Pack



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

6<sup>th</sup> March 2017

**Notice of meeting / Hysbysiad o gyfarfod:**

## **Public Service Board Select Committee**

**THERE WILL BE A PRE MEETING FOR MEMBERS OF THE COMMITTEE  
30 MINUTES PRIOR TO THE START OF THE MEETING**

**Tuesday, 14th March, 2017 at 10.00 am,  
County Hall, The Rhadyr, Usk, NP15 1GA**

### **AGENDA**

<b>Item No</b>	<b>Item</b>	<b>Pages</b>
1.	To elect a Chair	
2.	Apologies for absence	
3.	Declarations of Interest	
4.	Public Open Forum	
5.	Minutes of the previous meeting held on 16th February 2017	1 - 6
6.	Reflections on the feedback from Welsh Government and the Future Generations Commissioner to the Public Service Board: Paul Matthews, Chair of the Public Service Board	
7.	Presentation of the Draft Well-being Assessment for the Public Service Board	7 - 12
8.	Key emerging issues for Monmouthshire that Public Service Board partners will be involved in addressing via the Public Service Board  Public Health Wales ~ Dr Sarah Aitken Natural Resources Wales ~ Bill Purvis and Christopher Rees	
9.	Minutes of the Public Service Board Meeting	13 - 16
10.	Public Service Board Select Committee Forward Work Programme	17 - 20
11.	To note the date and time of the next meetings:	

**PSB DATES:**

Tuesday 25th July 2017 2pm  
Wednesday 8th November 2017 2pm  
Tuesday 30th January 2018 2pm  
Wednesday 4th April 2018 2pm

**PSB SELECT:**

Monday 17<sup>th</sup> July 2pm  
Monday 23<sup>rd</sup> October 2pm  
Monday 22nd January 2pm  
Monday 26<sup>th</sup> March 2018 2pm

**Paul Matthews**

**Chief Executive / Prif Weithredwr**

MONMOUTHSHIRE COUNTY COUNCIL  
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

D. Batrouni  
P. Farley  
P. Jones  
S. Howarth  
S. Jones  
L. Guppy  
J. Prosser  
F. Taylor  
A. Webb

## **Public Information**

### **Access to paper copies of agendas and reports**

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### **Welsh Language**

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

# Aims and Values of Monmouthshire County Council

## Sustainable and Resilient Communities

### Outcomes we are working towards

#### **Nobody Is Left Behind**

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

#### **People Are Confident, Capable and Involved**

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

#### **Our County Thrives**

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

### Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

### Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

# Nodau a Gwerthoedd Cyngor Sir Fynwy

## Cymunedau Cynaliadwy a Chryf

### Canlyniadau y gweithiwn i'w cyflawni

#### Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

#### Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

#### Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

### Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

### Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

# Terms of Reference for the Public Service Board Select Committee

## The Role for Public Service Boards

The Future Generations Act 2015 requires each Public Services Board to improve the economic, social, environmental and cultural well-being of its area in accordance with the 'sustainable development principle' and in doing so, it must:

- Assess the state of well-being in its area;
- Set local well-being objectives that are designed to maximise its contribution within its area to achieving the well-being goals; and
- Take all reasonable steps to meet those objectives

Each public service board will:

- Undertake a well-being assessment
- Agree well-being objectives that meet the well-being goals
- Develop a well-being plan
- Report annually on their progress

## Terms of Reference for the Public Service Board Select Committee

To review, constructively challenge and hold the Public Service Board to account in:

- Improving the economic, social, environmental and cultural well-being of its area in accordance with the sustainable development principle: "long term, integration, collaboration, involvement and prevention"
- Planning for and delivery of the well-being goals: "a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, a globally responsible Wales"

Through the scrutiny of (but not limited to):

- The PSB's performance in collecting data, analysing evidence, engaging the community and ensuring partnerships deliver the well-being goals;
- Decisions and actions taken by the PSB; the strategic and corporate planning framework; the systems, projects and programmes in place to deliver the well-being goals; and the governance, finance, procurement and workforce planning arrangements to support them.
- Recommendations made by the Commissioner, Minister, Auditor General for Wales.

## Key Roles for the Public Service Board Select Committee:

The PSB Select Committee will need to examine whether the PSB:

- has **identified where progress should be made** in relation to the well-being goals: "a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, a globally responsible Wales";
- has **taken account of milestones** in setting well-being objectives and taking steps to meet local well-being objectives;
- has **referred to national indicators and milestones** in their assessment of local well-being;

- has **assessed the state of economic, social, environmental and cultural well-being in the area** and has had regard to this in setting local well-being objectives;
- has referred to the Future Trends Reports in assessment of local well-being;
- has **recognised long term trends** and has **considered how well-being objectives could contribute to addressing trends**;
- has delivered a well-being plan that takes into account the sustainable development principle.

### **Powers for the Public Service Board Select Committee**

The Select Committee has power to:

- Review or scrutinise the decisions made or actions taken by the public services board;
- Review or scrutinise the board's governance arrangements;
- Make reports or recommendations to the board regarding its functions or governance arrangements;
- Consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- Carry out other functions in relation to the board that are imposed on it by the Act.

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# Public Document Pack Agenda Item 5

## MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Public Service Board Select Committee held  
at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 16th February, 2017 at 10.00  
am

**PRESENT:** County Councillor S. Jones (Chair)  
County Councillors: P. Farley, P. Jones, J. Prosser and F. Taylor

### **OFFICERS IN ATTENDANCE:**

Hazel Clatworthy	Sustainability Community Officer
Matthew Gatehouse	Policy and Performance Manager
Hazel Ilett	Scrutiny Manager
Sharran Lloyd	LSB Development Manager
Nicola Perry	Senior Democracy Officer

### **APOLOGIES:**

Councillors S. Howarth

#### **1. To elect a Chair**

County Councillor S. Jones was elected as Chair

#### **2. Declarations of Interest**

There were no declarations of interest made by Members.

#### **3. Public Open Forum**

There were no items for the public open forum.

#### **4. To receive the minutes of the meeting held on 11th October 2016**

The minutes of the Public Service Board Select Committee meeting held on 11th October 2016 were confirmed as an accurate record and signed by the Chair.

We heard that, as discussed, the Well-being Commissioner had been invited but was unable to attend. It was hoped she would attend a future meeting.

Councillor Taylor reiterated the request that the Public Service Board provide a current list of actions.

#### **5. Scrutiny of the Public Service Board's draft Well-being assessment ~ process undertaken, findings of the review and forward priorities**

#### **Context:**

The Policy and Performance Manager presented a report to provide members with an opportunity to consider the draft well-being assessment ahead of its approval by the Public Service Board at the end of March.

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Public Service Board Select Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 16th February, 2017 at 10.00 am

#### Key Issues:

1. The Well-being of Future Generations Act should ensure that public bodies think more about the long term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. It sets out in law a definition of sustainable development.
2. The sustainable development principle incorporates five ways of working that we are required to take into account. These are: Looking to the long term so that we do not compromise the ability of future generations to meet their own needs; Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives; Involving a diversity of the population in the decisions that affect them; Working with others in a collaborative way to find shared sustainable solutions; Understanding the root causes of issues to prevent them from occurring.
3. The production of a well-being assessment is a key part of identifying the priorities for the area. The assessment is evidence based and draws on a range of sources, in particular: data; the views of local people; information about future trends and academic research.
4. Public Service Boards should expect to be scrutinised on the process of how they agreed their priorities. To ensure objectivity and robustness of their decisions it is essential to that the process involved the collection and analysis good evidence to ensure that priorities accurately reflect the diversity and variety of issues in the area.
5. The statutory guidance states that a deeper examination of the information and data from sources like those in the diagram above will help the PSB prepare a more rigorous assessment. The PSB will have to look at the long term, consider what the evidence tells members about how to prevent problems from happening or getting worse, and involve other people with an interest in the well-being of the area. Collecting and analysing good evidence is integral to this process. Appendix one draws out some key points from the guidance and could be used to help the committee frame questions as it scrutinises the process of producing the assessment.
6. Members were e-mailed a link to the assessment in early February. The summary assessment is included with the agenda while an extended version can be found at [www.monmouthshire.gov.uk/ourmonmouthshire](http://www.monmouthshire.gov.uk/ourmonmouthshire).

#### Member Scrutiny:

During discussion following the presentation the following points were noted:

The Chair recognised the huge piece of engagement, thanked officers for the work undertaken, and commended the document presented in terms of the level of content.

Members sought reassurance that members of the board are fully participatory, rather than this being a Local Authority report and questioned the engagement of other partners. To reassure Members, the Policy and Performance Manager explained that a Gwent group had been formed to address issues, so the likes of Public Health Wales and Gwent Police are able to come together and share information and hold dialogue with the five PSB footprints collectively. Much of the engagement was held outside the formal PSB meeting, but with full engagement of the PSB partners.

County Councillor F. Taylor declared a personal, non-prejudicial interest pursuant under the Members' Code of Conduct as an Independent Board Member of ABUHB.

A Member referred to Chepstow and Lower Wye Cluster meetings and added that this work could be used to underpin some of the useful working arrangements, including Area Committees.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Public Service Board Select Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 16th February, 2017 at 10.00 am**

A Member stated that an additional measure to include could be average public travel time to Accident and Emergency services, and minor injury services. We were advised, in response, that officers were limited in some cases as the data is produced as part of the Welsh Index of Multiple Deprivation.

A Member asked how long the questionnaire cards had been distributed, and how many people had provided generic answers. There was concern that people were not allowed enough time to provide detail. The Sustainability Community Officer explained that the cards were available from the beginning of the Monmouthshire Engagement and were used in various formats. Officers recognised learning opportunities through the process, and a thorough evaluation would be undertaken. Welsh Government are feeding back on the quality of the assessment.

A Member expressed the importance of innovation and innovative practices, and hoped to see this in the completed plan. In addition, a Member commented that there were some proven things we are already aware of which would also address some of the issues, for example, fluoridation of the water supply.

A Member highlighted a few concerns around the process:

- It was accepted that there were 1400 people spoken to over 80 events, but it was felt that the opportunity to develop those conversations would improve understanding.
- It was considered to be a compressed process when drawing conclusions as to whether we have identified the most important issues which would have the most impact on future work.
- It was stressed that we must accurately reflect the five local areas, and it was thought that the Severnside assessment was very Caldicot focussed. Magor with Undy is a significant settlement, and considered a second town in it's size but not facilities.
- It was thought public transportation in Severnside, given the population, was probably exceptionally poor.
- In terms of assets we have a high level of volunteering across the County, and the Member would be interested to see the links with participative democracy.

To respond officers recognised the points made and agreed that the summary did not do the report justice. Officers wanted to involve people, in particular PSB members to develop an end section to reflect issues as seen by all partners, other than just local authority officers. With regards to the cluster profiles there was an aim to strike a balance between readability and obtaining the depth and wealth of information but the point regarding Severnside was recognised. In terms of the analysis, we were informed that this is not a stand still document and were legally obliged to provide once every five years. MCC recognise the need to be driven by data and analysis, making the best use of intelligence we have.

The Sustainability Community Officer added that when drafting it was important to remember this was a well-being assessment, not a well-being plan. When talking about the conclusions being brief, this is a snap-shot of where we are at the present time, and recognising challenges and issues would be the next stage, as part of putting together the well-being plan.

A Member explained that he was part of a sub-committee for Abergavenny Town Council, developing a five year plan with Team Abergavenny, where extensive consultation had seen over 400 aspirational project ideas. He asked if officers had been engaged in the process to ensure the PSBs aspirations are filtered down to a local level. We heard that a meeting with members of the group had been held recently where comments and reflections had been taken on board. It was thought that the strength in this moving forward would be in the ability to

## MONMOUTHSHIRE COUNTY COUNCIL

### Minutes of the meeting of Public Service Board Select Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 16th February, 2017 at 10.00 am

engage with, and work with different community networks to ensure the approach is owned by the whole community.

A Member expressed the importance of representation of farmers and the farming community and asked if National Farmers Union and Royal Agricultural Benevolent Institution were engaged. We were advised that whole place officers had attended Raglan Market and spoke to 40 or 50 farmers, which had helped to inform of issues on the community side.

A Member of the Agri-Urban project for sustainability and the future of that industry, made officers aware that by June 2018 a plan would be put together to identify problems perceived in that sector, along with plans to rectify the problems. Assurance was given that engagement would continue as the project progressed.

A Member questioned the scale of ambition and reflected that in some areas GVA or educational attainment seemed high in Welsh terms but on a larger scale were average or low.

A Member referred to the first PSB Select Committee meeting where one concern surrounded capacity. In terms of MCC input, the impressive work was recognised but it was questioned how much officer time this was taking, and to what cost. It was stressed that this is a point the CEO should be aware of. In response The Policy and Performance Manager agreed that this had taken a substantial amount of time, and was the single biggest issue dealt with by the team over the last six months.

The Sustainability Community Officer explained that she had been invited to attend a training event at Ceredigion Council for Members and senior staff demonstrating the openness and sharing of information. With regards to extra responsibility, it was explained that rather than more work it was more a case of looking at what is being done, and doing it differently. She added that in terms of capacity it had proved a good team exercise, including officers from Communications and Whole Place. The partners had been involved but there was a need to limit the number of report writers.

Members stated there should be a suitable way to show where contributions have come from. A Member expressed that he could not sit in the Chamber in good conscience knowing that in order to improve the well-being of our community, the well-being of officers is jeopardised.

The Chair raised a question around the interface with Welsh Government and Commissioner, and queried their role in the process. The Policy and Performance Manager explained that WG have set out the legislation, and over the course of the process officers had met with civil servants for discussion which was considered incredibly helpful. It had also been a positive experience engaging with staff from the Commissioner's office. It was thought an interesting challenge will be the one facing the Auditor General, who will have to learn to work in new ways.

#### **Recommendation:**

Members are invited to scrutinise draft Well-being Assessment and the process that led to its development to ensure that the Public Service Board is making sufficient progress towards meeting its responsibilities under the Act.

#### **Committee's Conclusion:**

In summing up, the Chair congratulated officers, and wider team, on the work being undertaken, and recognised that the Committee had thoroughly scrutinised the report.

## MONMOUTHSHIRE COUNTY COUNCIL

### **Minutes of the meeting of Public Service Board Select Committee held at County Hall, The Rhadyr, Usk, NP15 1GA on Thursday, 16th February, 2017 at 10.00 am**

We agreed that an invitation be issued to the Future Generations Commissioner for Wales to attend a future meeting, appreciating that this would not be appropriate for the next meeting due to timescales.

The Committee agreed that representatives from the PSB would be invited to the next meeting, to ensure ownership of the whole PSB on the plan.

We noted that a repeat request would be made for a list of actions from the PSB, to assist the Select Committee with scrutiny.

Members were encouraged to contact officers with comments prior to the next meeting.

#### **6. To note the date and time of the next meeting**

The Committee agreed that, as the report was to be presented to Full Council on 20th March 2017, the next meeting be moved to 14th March 2017 at 10.00am.

**The meeting ended at 11.40 am**

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**SUBJECT: Well-being Assessment**

**MEETING: Public Service Board Select Committee**

**DATE: 14<sup>th</sup> March 2017**

**DIVISIONS/WARDS AFFECTED: All**

## **1 PURPOSE**

- 1.1 To provide members with an opportunity to revisit the draft well-being assessment ahead of its approval by the Public Service Board on 29<sup>th</sup> March.

## **2 BACKGROUND**

- 2.1 The Well-being of Future Generations (Wales) Act is about the process of improving the economic, social, environmental and cultural well-being of Wales, by taking action in accordance with the sustainable development principle aimed at achieving well-being goals.
- 2.2 One of the responsibilities the Act places on the Public Service Board is to prepare and publish a local Well-being Assessment within twelve months of the Assembly elections.
- 2.3 Following an extensive engagement exercise between August and December 2016 officers produced a draft well-being plan on behalf of the Public Service Board. This was subject to consultation between 16<sup>th</sup> January and 28<sup>th</sup> February 2017.

## **3 RECOMMENDATIONS**

- 3.1 Members are invited to consider the feedback that has been received in response to consultation and seek assurances that this has been used to refine and improve the well-being assessment.

## **4 KEY ISSUES**

- 4.1 The Well-being of Future Generations Act should ensure that public bodies think more about the long term, work better with people and communities and each other, look to prevent problems and take a more joined-up approach. The production of a well-being assessment is a key part of identifying the priorities for the area. The assessment is evidence based and draws on a range of sources, in particular: data; the views of local people; information about future trends and academic research.
- 4.2 Public Service Boards should expect to be scrutinised on the process of how they agreed their priorities. At the PSB Scrutiny Committee on the 17<sup>th</sup> February members considered the draft assessment, questioned officers about its production and indicated areas where it was felt improvements could be made.
- 4.3 In addition to the comments received from the committee, consultation responses been received from a wide range of partners, groups and citizens including the Future Generations Commissioner, Welsh Government, Aneurin Bevan University

Health Board, The Royal British Legion, Arts Council for Wales and more than 20 responses from residents.

- 4.4 The Welsh Government graded their feedback as A (Significant issues to be addressed prior to publication of the well-being assessment); B (matters which are important and would support a better informed well-being plan) and; C (matters which would strengthen the assessment but could be addressed over time). Monmouthshire received no category A recommendations.
- 4.5 At the time of writing this feedback is still being used as part of the process of redrafting the assessment. Key issues that are being addressed are shown in appendix 2 along with an indication of how they have been considered within the assessment.

## **5 REASONS**

- 5.1 To ensure that we comply with requirements of the Well-being of Future Generations Act and develop of a robust evidence base that will help us shape the future of the county to meet the needs of current and future residents, visitors and businesses.

## **6 RESOURCE IMPLICATIONS**

- 6.1 The production of the assessment has been carried out within existing resources.

## **7 EQUALITY, SUSTAINABLE DEVELOPMENT AND CORPORATE PARENTING IMPLICATIONS**

- 7.1 There are no specific implications identified at this stage.

## **7 AUTHOR**

Matthew Gatehouse, Policy and Performance Manager  
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01633 644397



### The Well-being Assessment

There are a number of statutory guidance documents that describe how the PSB should discharge its duties under the Act. The full guidance documents can be viewed at <http://gov.wales/topics/people-and-communities/people/future-generations-act/statutory-guidance/?lang=en>.

This page draws out some key points relating to well-being assessments:

- The assessment must provide an accurate analysis of the state of well-being in each community and in the area as a whole.
- It will be expected that the PSB uses an extensive range of sources from which to assess the state of well-being, for example and statistical data; academic research; and qualitative evidence which captures people's opinions and perceptions.
- In preparing its assessment of local well-being, a board will have the opportunity to capture the strengths and assets of the people and their communities. Boards should recognise and build on these strengths to help improve the social, economic, environmental and cultural well-being of the area.
- The assessment must identify the geographic community areas which comprise the board's entire area. In Monmouthshire we have decided to define five area clusters based around our largest towns, Usk, Abergavenny, Monmouth, Chepstow and Caldicot.
- Assessing the well-being of each community is intended to ensure that the differences between the various communities within a board's area are analysed.
- In addition to looking at the general economic, social, environmental and cultural well-being of the area the assessment will need to look specifically at the well-being of the people in the area. This includes those who are vulnerable or disadvantaged, people possessing a protected characteristic as defined by the Equality Act, children and young people in need of care and support.
- The assessment must include predictions of likely future trends in the economic, social, environmental and cultural well-being of the area to ensure the PSB is taking account of the long term needs of the area as well as the short term.
- The guidance also describes how the use of evidence and analysis could usefully be divided into two main components, namely the "situation analysis" – the painting of a broad picture of well-being within the board's area so that potential priorities for the area can be identified (the assessment of local well-being); and the "response analysis" – the detailed analysis of individual issues and themes to inform the development of the local well-being plan.

**Changes to Well-being Assessment following consultation**

The Well-being Assessment is still being finalised to include comments received in the consultation that ran from mid-January to 28<sup>th</sup> February 2017.

The summary draft assessment can be viewed [here](#). The revised assessment will be available with the papers ahead of the council meeting on the 20<sup>th</sup> March.

Feedback from Welsh Government – Areas for Development

“This Assessment demonstrates the commitment Monmouthshire PSB has made to embrace the challenge of well-being assessment. Although our evaluation identifies some areas for further development, which is to be expected with such a significant shift in practice over a challenging time-scale, the Assessment engages meaningfully with most of the key areas identified in the statutory and non-statutory guidance. As such it well on the way to achieving the required step-change in the use of evidence and analysis and continued development along this pathway will ensure the PSB is well informed and using evidence in creative and sophisticated ways to aid its decision-making.”

<p><b>Category A</b></p> <p>none</p>
<p><b>Category B</b></p> <p>Marginalised groups</p> <p>Specific comments that might develop the assessment further</p> <p>Use of engagement evidence</p> <p>Reflective and Critical Approach</p>
<p><b>Category C</b></p> <p>Minor point relating to maps</p> <p>Developing an assets based approach</p>

**Feedback from the Future Generations Commissioner**

“The narrative and interpretative style has been complimented by intelligent use of quantitative and qualitative data. It is positive to see that in the main document the data does not drive the narrative, but illustrates the well-being ‘story’. The layout, tables, graphs and illustrations are well used to communicate the key challenges and provide local information. The data and analysis in all sections is of a very high standard.”

We believe the following issues need to be tackled to improve the assessment: significance of the data – more explanation of the significance of the data and key challenges to well-being:

- challenges – provide a clearer analysis of short, medium and long term challenges (and opportunities) to well-being
- well-being goals – a clearer understanding of the relationship between the issues identified and the seven national well-being goals.
- integration across themes – a greater focus on the inter-relationships between the data gathered on the four themes and the implications of this for well-being
- regional context – a greater understanding of Monmouthshire’s inter-relationships between Welsh and English neighbouring authorities and Brecon Beacons National Park, including the potential influence of the City Region Project.
- future trends – greater attention given to the potential impact of long term trends on well-being in Monmouthshire as a whole and in the five community areas
- moving forward – provide a clearer description of how the assessment data is intended to be used, how data gaps are to be managed and how well-being planning will progress

### Selection of issues and how have responded

<b>Feedback-</b>	<b>How we are addressing this</b>
Provide a clearer analysis of short, medium and long term challenges and opportunities to well-being. (Future Generations Commissioner)	This is being drafted and will be in place for the document presented to the PSB on 29 <sup>th</sup> March and Council on 20 <sup>th</sup> March
Integration across themes – a greater focus on the inter-relationships between the data gathered on the four themes and the implications of this for well-being (Future Generations Commissioner, Welsh Government, Public Health)	Text has been added under each section to make the links to the 7 national well-being goals more explicit
Disability and Protected Characteristics (MAGIC Group)	Currently being considered by MCCs equality officer to see how this can be improved
Future trends – greater attention given to the potential impact of long term trends on well-being in Monmouthshire as a whole and in the five community areas (Future Generations Commissioner, Welsh Government)	This will not be addressed in time for the version presented in March. This has been raised consistently across Wales and we will explore how this can be improved working at a regional level.
Better reflection of City Deal potential and cross border issues (Future Generations Commissioner, Leader)	Additional text has been prepared and inserted in the report to reflect the signing of the City Deal agreement since the draft assessment was prepared
Greater prominence to carers and young carers issues (Joint Select Committee)	We are seeking further evidence from the carers team, particularly with regard to young carers
Infrastructure such as roads and bridges is not given adequate focus given its importance to many other areas of well-being (Joint Select Committee)	This gap has is recognised and further evidence has been sought
Strengthen references to assets / well-being (Various stakeholders)	Consultees have provided a number of areas where the report can be strengthened and these are being included where feasible



## Public Service Board

Wednesday 8<sup>th</sup> February 2017 at Innovation House, Magor

### Minutes

#### **Attendees:**

John Keegan	Monmouthshire Housing Association
Sharran Lloyd	Monmouthshire County Council
David Jenkins	Aneurin Bevan University Health Board
Paul Matthews (Chair)	Monmouthshire County Council
Will McLean	Monmouthshire County Council
David Barnes (minutes)	Monmouthshire County Council
Steve Morgan	Natural Resources Wales
Lyn Webber	Gwent Office of Police & Crime Commissioner
Jeff Farrar	Gwent Police
Chris Edmondson	Community Member
Melanie Needler (for Judith Paget)	Aneurin Bevan University Health Board
Sarah Aitken	Public Health Wales
Peter Crockett	Melin Homes
Paula Kennedy	Melin Homes
Steven Kelly (for Martin Featherstone)	GAVO
Eleri Thomas	Gwent Office of Police & Crime Commissioner
Cllr Peter Fox	Monmouthshire County Council
Gill Richardson	Public Health Wales
Bronwen John	Aneurin Bevan University Health Board
Kath Deakin	Monmouthshire Housing Association
Chris Rees	Natural Resources Wales
Kellie Beirne	Monmouthshire County Council

#### **Guests**

Matthew Gatehouse	Monmouthshire County Council
Kathryn Woolf	Made Open
Richard Jones	Monmouthshire County Council
Hazel Clatworthy	Monmouthshire County Council
Julie Thomas	Melin Homes
Nicola Bowen	Monmouthshire County Council

#### **Apologies:**

Martin Swain	Welsh Government
Martin Featherstone	GAVO
Claire Marchant	Monmouthshire County Council
Jeff Scrivens	South Wales Fire & Rescue Service
Matt Williams	Gwent Police
Jeff Cuthbert	Gwent Police & Crime Commissioner
Judith Paget	Aneurin Bevan University Health Board

## **1. Welcome and apologies**

PM welcomed everyone to the meeting and outlined the Wellbeing Assessment allows the PSB to get a sense of what is coming out. If we are going to be successful as a PSB the agenda has to be something that binds us together, it can't be everything – its needs to be something that matters.

## **2. Wellbeing Assessment Workshop**

MG introduced the findings of the Wellbeing Assessment (WBA), stating that its content was based on data and the engaging conversations had with Monmouthshire citizens – asking questions of 'what is important to you' and 'what's good about your community'. Data cards were also used to surface information and prompt discussion, with 1400+ contributions received from over 80 events.

The Board divided into 3 groups, to discuss the issues coming out of the Wellbeing Assessment.

JF said there is a great opportunity here to embrace a new way of working in partnership, with some sort of collective performance assessment – acknowledging how we understand big issues and agree to sign up and understand the opportunities.

MG commented on the interrelationship between a lot of the issues, with SA stating that we could identify 2/3 big cross cutting issues and then work out what the contributing factors are, such as vulnerability, ACEs, low income – leading to educational attainment and lack of high paid jobs.

PK noted that we should be cautious that we don't make the issue too big and cross cutting that we don't actually do anything. JF added that it's as much about accountability and how we manage performance here across agencies – that if the PSB can commit to that we will make a big difference.

KB commented that we don't currently have economic representation on the PSB, that there are people out there that know how to adapt and respond to issues and we need to tap into that.

PM stated that he likes how the Wellbeing Assessment is positioned at the beginning, which comments on Monmouthshire being asset rich, and has more net assets than liabilities. There is a genuine sense that we have the ability to do special things – but only if we are doing with.

CE said that the WBA is a hugely impressive piece of work, and suggested that planting trees on the peripheries of communities could have significant benefits.

SM echoed CE's comments regarding the WBA, but one thing that hasn't come through is adaptation to climate change.

MG noted that once the content is owned and understood we can almost put the WBA aside and future meeting would focus on what we can add value based on the emerging challenges and opportunities.

PM committed that the output of the session would be circulated several weeks prior to the next PSB meeting on 29<sup>th</sup> March. At that meeting the board will be asked to sign off the assessment and begin work on prioritisation to inform the development of the well-being plan.

## **3. Gill Richardson Presentation**

GR gave a presentation on Adverse Childhood experiences which is one of the areas highlighted in the well-being assessment. This was followed by a discussion which also surfaced a high level of referrals into ABUHBs CAMHS from Monmouthshire.

**4. AOB**

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*Monmouthshire's Scrutiny Forward Work Programme 2017*

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
28 <sup>th</sup> June 2016	<b>Governance Report for the Public Service Board (PSB) Select Committee</b>	To discuss and agree a framework for the future working arrangements and general conduct of the PSB Select Committee, including the governance arrangements and drafting of appropriate terms of reference.	Hazel Ilett	Governance
	<b>Public Service Board Working Arrangements</b>	To scrutinise the governance arrangements for the Public Service Board and make recommendations.	Sharran Lloyd	Pre-decision Scrutiny
11 <sup>th</sup> Oct 2016	<b>Discussion with the Chair of the Public Service Board</b>	<p>To discuss with the Chair of the PSB:</p> <ul style="list-style-type: none"> <li>• His perspective on the powers afforded to scrutiny to hold the PSB to account</li> <li>• The resources and capacity of the PSB to gather the evidence for the well-being assessment</li> <li>• The recommendations made by the Select Committee to the PSB on their governance arrangements which are:                             <ul style="list-style-type: none"> <li>– in instances where a PSB partner cannot attend a PSB meeting, a deputy attends to ensure that absence is not detrimental to the board's overall progress.</li> </ul> </li> </ul>	Paul Matthews, Chair of Public Service Board	Governance

## Monmouthshire's Scrutiny Forward Work Programme 2017

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		<ul style="list-style-type: none"> <li>- That the PSB agrees a brief action list at the close of each of their meetings to assist the Select Committee in monitoring the PSB's progress.</li> </ul>		
	<b>Community Engagement activity in preparation for the Well-being Assessment</b>	To consider the engagement process that has been undertaken and to scrutinise the emerging findings. To discuss the data, academic research and future trends that will inform the well-being assessment.	Matthew Gatehouse Sharran Lloyd Rhian Cook	Policy Development
	<b>Terms of Reference for the PSB Select Committee</b>	To agree the draft terms of reference for the PSB Select Committee that were prepared at the meeting on 28 <sup>th</sup> June 2016.	Hazel Ilett	Governance
<b>16<sup>th</sup> Feb 2017</b>	<b>Well-being Assessment</b>	Scrutiny of the Public Service Board's draft Well-being assessment ~ process undertaken, findings of the review and forward priorities.	Matthew Gatehouse Sharran Lloyd	Policy Development
<b>Pre-Election Period ~ Friday 17<sup>th</sup> March</b>				
<b>14<sup>th</sup> March 2017</b>	<b>Feedback from Welsh Government and the Future Generations Commissioner</b>	Reflections on the feedback to the Public Service Board and how it has influenced the assessment.	Paul Matthews, Chair of the PSB	Policy Development
	<b>Presentation of the Draft Well-being Assessment</b>	Final presentation of the draft assessment ahead of the Public Service Board meeting on 28 <sup>th</sup> March.	Matthew Gatehouse Sharran Lloyd	Policy Development
	<b>Discussion with PSB Partners</b>	Discussion on the key emerging issues for Monmouthshire that PSB partners will be involved in addressing via the Public Service Board:	Dr Sarah Aitken, Public Health	Policy Development

## *Monmouthshire's Scrutiny Forward Work Programme 2017*

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		<ul style="list-style-type: none"> <li>- Public Health Wales</li> <li>- Natural Resources Wales</li> </ul>	Bill Purvis and Chris Rees, Natural Resources Wales	

### Future Meeting Dates:

#### PSB DATES:

25th July 2017 - 2pm start  
 8th November 2017 - 2pm start  
 30th January 2018 - 2pm start  
 4th April 2018 - 2pm start

#### PSB SELECT:

Monday 17<sup>th</sup> July 2pm  
 Monday 23<sup>rd</sup> October 2pm (half term following week)  
 Monday 22<sup>nd</sup> January 2pm  
 Monday 26<sup>th</sup> March 2018 2pm

- \* To invite the Commissioner Sophie Howe to a future meeting and to provide training.

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